

**Bonsack Elementary School
PTA Board Meeting
Monday, May 13, 2013**

Members Present: Melissa Jones, Sarah Nielson, Susan Faust, Jennifer Schult, Kim Castner, Kelly Yakob, Maria Gonzalez, Teri LaBarbera, Julie Sandzimier, Sharece Kincer, Amy Trogdon, Suzanne Witcher

Meeting called to order at 5:35 p.m. by President, Sarah Nielson.

Board minutes from April's meeting were presented. A motion was made by Maria Gonzalez to accept the minutes, and the motion was seconded by Kim Castner.

Treasurer's Report: Kelly Yakob presented current expenses from April to present. Teachers have requested reimbursements, and money was deposited and paid out from Boy's BINGO. Fifth grade celebration money is continuing to trickle in, and Kelly will remain in contact with the fifth grade teachers to get money as it arrives. We have also received a check from Kroger, as well as a small check from Boxtops. \$75 has been deposited from the Zumba Night, which was not reflected in the report given. Field Day is coming up. Taking into account these expenses in addition to other anticipated expenses, the PTA should end the year with a balance in excess of \$5000. A motion was made by Maria Gonzalez to accept the treasurer's report as written, and the motion was seconded by Amy Trogdon.

Bylaws Update: The bylaws report was given by Amy Trogdon. Several bylaws were changed to eliminate vagueness in the wording. The proposed changes are available in the office for review. Any questions may be submitted to Sarah Nielson or Amy Trogdon.

Nominations for Executive Board Members for the 2013-2014 school year are as follows:

President Elect-Kim Castner
Ways and Means VP-Sarah Nielsen
Membership VP-Julie Sandzimier
Treasurer-Kelly Yakob
Secretary - Sharece Kincer

Open committee positions for the 2013-2014 school year are as follows:

County Council Representative
Cultural Arts (Reflections)
Boys' Bingo
Fall Festival
Legislation
Art Room Coordinator

The following people have agreed to serve on the committee in the following roles: Health & Safety - Lisa Dullaghan, Room Parent Coordinator - Joy Gordon, School Sign - Joy Gordon, Newsletter - Kim Castner, Technology - Nikki Sowers and Suzanne Witcher; If anyone is interested in serving in an open position, let Sarah Nielson know.

Volunteer Awards: Awards were announced by Jennifer Schult and are as follows:

Volunteer of the Year – Terri LaBarbera

PTA Distinguished Service – Susan Faust

Joy Hanson

Kris Bryant

Jennifer Schult

Sharece Kincer

Denise Teehan

PTA Honorary Life Membership – Amy Trogdon

Julie Sandzimier

Kelly Yakob

Robbie Yates

General volunteers will receive a certificate of appreciation, as well as a free manicure with the purchase of a pedicure courtesy of DNL Nails with the presentation of their PTA membership card. The custodial staff at school will each receive a gift card as well. A special gift of a Roanoke ornament was given to Amy Stamp for all of her hard work for the school.

Ways and Means: Zumba Night was a success, and fun was had by all! The **Recycling Fundraiser** has begun! Because the first pick-up contained cartridges collected by Nancy Long, there was a discussion about adding a new line item to the budget in an effort to keep those funds separate. The concern was raised that parameters needed to be set regarding spending the money generated, and that if this was to go through the PTA, the money had to benefit all students. It was further clarified that the money generated was intended toward the purchase of new printer cartridges. This new line item in the budget will be labeled “Additional Printer Cartridge Fund,” and all monies must be spent before June 30th. This check should be about \$400. Julie Sandzimier made a motion that the new line item be added to the budget, and Suzanne Witcher seconded the motion. **CHUCK E. CHEESE** night is THIS Friday, May 17th from 3 p.m. – 9 p.m. PTA will receive 15% of all money spent at the register. Students must bring their flyer with them to go into the ticket blaster at a reduced cost. Additional flyers will be distributed to all students for siblings and other children in the home.

Programs/Family Social – Boys’ BINGO was a huge success! For next year we are looking for suggestions for more “wiggle breaks.” We are still looking for someone to head up Boys’ BINGO for next year.

Back to School PTA General Meeting – An idea was brought to the table about maybe holding this meeting prior to the beginning of the school year at the pool instead of at the school. This would give the social atmosphere for the kids that we had previously discussed, and additionally, would give us the opportunity to get the budget approved. An idea was also brought forward to combine this with a possible fundraiser by selling pizzas at the event. Those in attendance agreed that the first general meeting should be held separate from Back-To-School Night, which will be held sometime after the school year has begun. Supply drop-off has been scheduled for Thursday, August 22nd from 10:00 a.m. – 12:00 p.m., where the student can meet their teacher. Kindergarten Back-To-School Night will be held that evening, with optional drop-off hours in the cafeteria for those who cannot come during the day.

Audit Committee – Our books need to be audited. A committee consisting of Jennifer Schult, Kim Castner, and Suzanne Witcher was formed to complete this task.

PTA Training will be held in Richmond from July 12 – 13. Money is available for anyone who would like to attend, and includes the cost of the conference as well as hotel fees. Let Sarah Nielson know if you would like to attend.

Hospitality Update – Instead of making something for the teacher luncheon, we are asking parents to donate \$1 per child in the building and having 3 Lil Pigs cater the event. The tentative date for the hospitality luncheon is set for June 4th.

Alternative Funding Update – To date we have 16,000 boxtops to turn in, which will result in a check for \$1600 to our school. 2nd grade has won the contest on collecting the most boxtops.

Field Day Update – Field Day will be held on June 3rd in the morning. A couple of changes have been made to this year's event. The 5th graders will rotate with the classes and serve as mentors for the younger children. Volunteers are needed to help the teachers run each station. They are asking for donations of empty 2-liter bottles, as well as pop-up tents which can be used for cooling stations. If you have any questions, contact Mr. G.

Upcoming Events:

- **Bonsack Night @ Chuck E. Cheese** – Friday, May 17th from 3 p.m. – 10 p.m.
- **FIELD DAY** – June 3rd in the morning

Meeting was adjourned at 6:30 p.m.

1st motion was made by Susan Faust. Motion was seconded by Maria Gonzalez.

Minutes submitted by Sharece Kincer

Minutes approved as written by:

Date Approved: